



Lowther Gardens (Lytham) Management Ltd,  
Lowther Pavilion Theatre, West Beach, Lytham St Annes, FY8 5QQ

## **Love Lowther 500 Club**

### **Rules as of 03/10/16.**

1. The name of the draw shall be the 'Love Lowther 500 Club.'
2. Lowther Trust has been issued with a Small Societies Lottery licence and the 500 Club will be run in accordance with the Small Societies Lottery legislation as specified in the 2005 Gambling Act.

#### **The Objective of the 500 Club**

3. The object of the 500 club is to raise funds for the renovation of Lowther Pavilion as part of the Love Lowther Campaign

#### **The Administration**

4. The Promoter of the 500 Club is Lowther Gardens (Lytham) Management Ltd who is responsible for ensuring the submission of returns to the relevant licencing authority.
5. The 500 club shall be administered by a committee of Trustees, volunteers and staff one of whom will be appointed treasurer to take charge of the club account and payment of prizes.
6. A database of participant details will be maintained.
7. There will be a separate bank account specifically for the 500 Club money which will be audited annually.
8. The decision of the committee regarding any matters requiring adjudication shall be final.

#### **How it will operate**

9. After the deduction of a 5% administration fee, half of the money raised by the 500 Club annually will be put to the Love Lowther Renovation fund use and the other half will be returned in cash prizes.
10. Each participant must be over the age of 16.
11. The 500 Club will commence once there are 25 paid up members. It may



- go up to 500 and beyond.
12. Subscription to the 500 club will cost £5 per number per month (£60 per annum), payable preferably by Standing Order or Bank Card. To reduce administration cost a single annual payment is preferred. Monthly & quarterly payments will be accepted
  13. Participants may have more than one subscription.
  14. Each subscription will be allocated a roll number and a record of these against participants' details will be maintained. Participants will be notified of their allocated roll number(s).
  15. Once a numbered share has been allocated it cannot be changed or transferred within the competition, unless the number has been vacated.
  16. Participants who have not paid the monthly fee before the draw date will not be included.
  17. Draws will take place monthly and there will be a first, second and third cash prize.
  18. The draws will take place on the third Thursday of each month.
  19. Prize winners will be notified in writing or by e-mail where appropriate and payment will be made by cheque sent to the address specified by the winning participant. It is the responsibility of the participant to notify change of address.
  20. Any prize cheque not cashed within 3 months will be deemed a donation to Love Lowther
  21. The results of each draw will be published in the foyer of Lowther Pavilion and on the Trust's website.
  22. The club will be run on an annual basis but membership can be taken out at any time. Admission to the draw will commence in the month following receipt of the subscription. To qualify in the next draw payment must have been made by the last day of the preceding month.
  23. To enable membership to fluctuate and to ensure that the ratio of prize money to allocated roll numbers is maintained, 1st prize will be 45% of the total amount of allocated prize money for that month, 2nd will be a 30% and 3rd will be 15%. A further 10% will be allocated to fund the Xmas Bonus Draw and special draws during the year.