

Lowther Pavilion's Youth Theatre Director

Great theatre at the heart of a community.

The Lowther Pavilion Theatre is celebrating its 100 year anniversary and before the pandemic was enjoying a period of significant audience development, impressive work with the local community and new national and international production relationships. As we come out of the present world situation we increasingly realise the importance of creative communication, the value of group work and the need to celebrate different lives together. This is an opportunity for you to join us as we deliver our ambitious plans to launch a Youth Theatre that makes and presents a widening range of theatre for all tastes.

Youth Theatre Director/ Education officer

Salary: £12,000 for 24 hours/3 days pw (£20,000 FTE)
(Saturday working involved)

This position may be converted to a full-time role if, at interview, the candidate demonstrates an interest and abilities in other areas such as grant funding or marketing.

We are looking for someone to inspire and motivate young people by facilitating opportunities to engage in the performing arts and create acts of extraordinary theatre whilst delivering and overseeing the growing youth programme and supporting other Learning & Participation projects.

The Youth Theatre Director will play an essential role in delivering the vision for work with young people as set out by the Artistic Director.

Post:	Youth Theatre Director
Reporting to:	Tim Lince, CEO/ Artistic Director
Responsible for:	Youth Theatre Facilitators, Associate Artists and Practitioners, Volunteers.
Salary	£12,000 for 24 hours/3 days pw (£20,000 FTE) (Saturday working involved)
	28 days holiday per annum pro rata (inc Bank Holidays), i.e. 17 days. Two-year fixed term contract with a probationary period of 3 months with the possibility of an extension to July 2024.
Base:	Lytham St Annes, Lowther Pavilion and some regional travel.

Please note:

Flexibility regarding working hours will be required, and the role will include evening and weekend commitments. Appropriate time off in lieu will be allocated at the discretion of the Artistic Director

Key Responsibilities:**Delivery and Artistic Vision:**

The Youth Theatre Director will work closely with the Artistic Director to support the ambitions of the Lowther Pavilion Theatre, its Youth Theatre and local schools.

- With the Artistic Director develop, plan and deliver workshops at the theatre, with the Youth Theatre and latterly in schools including end of year productions with young people (live and/or digital).
- Direct / facilitate a high quality work that is inclusive, relevant and artistically exciting and are suitable for a broad age range and backgrounds.
- Develop and Implement the education strategy in consultation with artistic director as well as contributing to the creative vision and artistic policy in relation to school/young peoples work.
- Provide a strong artistic vision for all the groups.
- Empower participants to make creative decisions and produce high quality work which has their needs and interests at its heart.

Management and Administration:

The development and sharing of good practice will be an important part of this.

- Support recruitment / day management of freelance practitioners, including workshop leaders.
- Train and develop assistants and interns/ volunteers to support all young people's activity.
- To ensure that procedures to monitor attendance and progress of individual members are followed.
- Ensure that there is clear communication with parents/carers/guardians/teachers.
- To be an excellent role model to young people and oversee pastoral care support as needed.
- To be responsible for administration duties that arise from the post.
- Establish and maintain a Youth Board who will be consulted on the strategy and management of the Youth Theatre.
- Work within project budgets set by the CEO/Artistic Director and financial Manager and to comply with the company's financial procedures.
- To ensure compliance at all times with Lowther Pavilion's Equal Opportunities, Child Safeguarding and Health & Safety policies and practices
- With the Administrator ensure that all staff working with young people are DBS checked as well as the core Lowther team.

Education and Development:

- To keep abreast of local, national and international developments in youth theatre including the National Association of Youth Theatres.
- To have a strong working knowledge of the national curriculum and developments in education and Youth Theatre Networks both locally and nationally.
- To liaise with Local Cultural Educational Partnerships (LCEP's) developing opportunities for young people to experience and participate in the arts.
- To continue to develop partnership working with other like minded companies in the region.
- To Link where possible with The National Youth Theatre and other Regional youth theatres to share common goals of interaction and involvement and access for all.

General Duties:

The following responsibilities are shared by all staff members at Lowther Pavilion:

- To work for the benefit of the whole organisation
- To represent and be an advocate for the work of the organisation.
- To comply with all Lowther Pavilion's policies including Equal Opportunities, the Creative Case for Diversity, Health & Safety, Environmental Policy and other policies included in the Staff Handbook
- To attend regular staff meetings and other departmental meetings that may be arranged.
- To keep up to date with the activities of the organisation.
- Undertake additional duties as may reasonably be required.

Essential:

- A passion for Theatre and enabling young peoples participation.
- Degree (arts/education) and with professional experience of workshop delivery and planning.
- Ability to work confidently with young people of all ages and abilities.
- Project Management skills, especially time management and prioritisation skills.
- Experience in drama workshop facilitation.
- High level of interpersonal skills and the ability to work within a team.
- Ability to work within an agreed budget
- Ability to contribute to the creative vision of Lowther Pavilion
- Excellent written and communication skills.
- Good general IT skills inc. Microsoft Word and Excel
- Flexible working hours.
- Professional Directing experience.

Desirable:

- Knowledge of the Fylde and surrounding area
- Experience of managing and supporting other staff and artists
- Experience of digital art production, which may include producing live events for digital platforms, multi-media, video or audio production and editing.
- Good artistic network/knowledge of facilitators
- Willingness to share skills
- Knowledge of working in a regional theatre company
- DBS check

- Current First Aid Qualification.

Application Process

Applications in writing including a CV and a brief statement (no more than 1000 words) on why you feel so passionate about Youth Theatres, what you feel you can offer the next generation of youth theatre participants and what the cultural values are that you feel distinguish a youth theatre from any other form of amateur theatre participation. Please also enclose a brief statement on any other theatre based skills that you can bring to a wider role within the Lowther staffing structure (no more than 300 words)

Interviews will take the form of a practical workshop run by yourself with Youth Theatre participants and other professional theatre staff.

Appointments will be made by the end of September 2021.

Applications to administrator@lowtherpavilion.co.uk

We are committed to providing equality of opportunity and valuing diversity for all current and prospective staff, volunteers, and Trustees. We aim to ensure that this commitment, reinforced by our values, is embedded in our day-to-day working practices and our work together. We would particularly welcome applications from females, LGBTQ+, black and minority ethnic, and disabled candidates, who are currently under-represented at The Lowther Pavilion